

## **Inside Sales Rep**

We are currently seeking an individual with strong organizational and communication skills to handle a specific customer base. This assigned geographic territory will be monitored for all of the customer's needs. Daily responsibilities include introduction of new products, handling quotes and technical questions, processing new orders along with follow-ups among other communications. The desired effect of the above will be to build the appropriate relationship with our customers and strengthen the territory.

Our industry includes HVAC, Boilers, Chemical Treatment Applications, Waste Facilities, Irrigation, Pump Stations and other fluid applications.

This position is full time and needs the flexibility of traveling 2-3 times per year.

Skills helpful for this position include excellent written and oral abilities, knowledge of appropriate phone etiquette, Microsoft Word and Excel, ACT and any specific industry experience.

Please review our Web Page for additional company and product information.

Resume can be e-mailed to:

[HR@jlwingert.com](mailto:HR@jlwingert.com)

or faxed to:

**714-799-1621**